

Date: 2/12/24
Time: 4:00 pm
Posted by: K. Earnheart

Board Meeting
Cape Girardeau Public Library Board of Trustees
Thursday, February 22, 2024 @ 7 a.m.
Cape Girardeau Public Library

Mission: The mission of the Cape Girardeau Public Library is to be the community's first choice for information gathering experiences through social interaction, programming, technology, and the written word for all ages.

- I. Approval of minutes of the last meeting
- II. Public Comments - Individuals who wish to make comments must be first recognized by the President. Each speaker is allowed 3 minutes and they must sign in prior to the start of the meeting.
- III. President's Report
- IV. Director's Report
 - A. Financial report and monthly expenditures
 1. 2023 financial audit presentation—Jeff Stroder, Buessink, Hey, Roe, & Stroder
 - B. Communications
 - C. Library Closure for Eclipse—ACTION ITEM
- V. Committee Reports
 - A. Building and Grounds: Dave Diveley, Chair
 - B. Bylaws and Policy: Kathy Wolz, Chair
 - C. Budget: Ed Thompson, Chair
 - D. Personnel: Stacy Lane, Chair
 - E. Public Relations: Jessica Hill, Chair
 - F. Strategic Planning: Stacy Lane, Chair
- VI. Unfinished Business
- VII. New Business
- VIII. Friends of the Cape Girardeau Public Library Foundation
 - A. Next meeting: Tuesday, February 20th, 4 p.m.
- IX. Adjournment
 - A. Next regular meeting: Thursday, February 22nd, 7 a.m.

Public Communication with the Board of Trustees

The following are avenues of public participation that operate within the framework of the scheduled meetings.

Communication in Writing

Written correspondence may be directed to the Board for consideration at meetings. Statements of two pages or less are encouraged. The correspondence may be provided to the library director, the library administrative assistant, or directly to the Board via email at board@capelibrary.org.

Public Comment at Board Meetings

The public is invited to attend all meetings of the Cape Girardeau Public Library Board except those designated as an executive (closed) session.

Members of the public are welcome to address comments to the Board as set forth below:

1. *Public comment is allowed at regular meetings of the Board of Trustees unless otherwise noted on the agenda.*
 - a. *A "Public Comments" section will be included on the agenda and is an opportunity for the members of the public to speak.*
 - b. *All comments must be relevant to the operation of the Cape Girardeau Public Library.*
 - c. *The Board may schedule a special listening session(s) designated for community input if a large number of requests to address the Board are received.*
2. *Each person desiring to be heard shall complete the sign in sheet at the meeting. The form shall include the speaker's name, home address, telephone number, and subject matter of their comment. The Board President may use the sign-in sheet to manage the public comment time at the meeting.*
 - a. *Priority of comments is given to:*
 - i. *Residents of the Cape Girardeau Public Library District who are active Cape Girardeau Public Library cardholders*
 - ii. *Residents of the Cape Girardeau Public Library District*
 - iii. *Residents of the City of Cape Girardeau*
 - iv. *All other Cape Girardeau Public Library active cardholders*
 - v. *All other individuals wishing to address the Board.*
 - b. *At no time will the Board hear personnel comments during the public comments portion of a business meeting because personnel matters are generally confidential. Please contact the Board via email or otherwise in writing regarding personnel comments.*
3. *Each person may speak up to three (3) minutes.*
 - a. *The goal of this public comment time is not to exclude voices but to ensure an orderly meeting that respects the time of the volunteer Board members.*
 - b. *The Board President will start the timer when the speaker begins and the speaker should conclude their remarks in the allotted amount of time.*
 - c. *The total time devoted to public comment shall not exceed 15 minutes.*

