

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES  
Thursday, March 4th, 2021 @ 7am via ZOOM  
Cape Girardeau Public Library

- ATTENDANCE** Present: Amy Trueblood, John McGowan, Red Redinger, Emily Vines, Stacy Lane, John Voss, Cindy Heischmidt, Dave Diveley  
Also present: Director Katie Earnhart, Linda Bailiff  
Absent: Rekha Patterson  
President Stacy Lane called the meeting to order at 7am.
- MINUTES** The minutes were reviewed. **Dave moved to approve the minutes, seconded by Cindy. Motion passed.**
- BILLS** The bills were reviewed and discussed. The board decided to add a Capital Expense line to the budget next year.
- PRESIDENT'S REPORT** Opening Community Rooms: The board requested an opening plan for the meeting rooms. Katie will bring it to the April board meeting.
- City of Cape's Proposed Industrial Revenue Bonds: These bonds (and those like them) take financial support away from the library. The board disagrees with this plan. John V. will draft a letter for board review, then forward it to the City Council.
- DIRECTOR'S REPORT**  
**KATIE HILL**
1. Staff update.
    - a. The library has received two letters of resignation from staff. One from Erin Gericke in User Services. Her last day will be March 27<sup>th</sup>. She finished her degree at SEMO in December and will be moving out of state. Janet Nichols submitted her resignation effective February 19<sup>th</sup> citing ongoing health issues for her departure.
    - b. Shelby Pobst has been hired to replace the opening in User Services. Her first day will be March 11<sup>th</sup>. Adult Services has decided not to replace Janet's position at this time as she worked so few hours to begin with and those hours can easily be spread out among current AS part time staff. We will reevaluate the need to replace this position later this spring.
  2. The LitLocker Ribbon Cutting has been rescheduled for March 18<sup>th</sup> at 2pm.
  3. The Community WiFi grant installation has finally begun. Installs are currently happening at select parks. The remaining parks will be scheduled for the following weeks.
    - a. Shawnee Park Center install 2/23

- b. Indian Park 2/24
  - c. Capaha Park Splash Pad 2/25
  - d. Capaha Park West Pavilion 2/25/2021
4. Recent Weather Closures: The library was closed Thursday, February 11<sup>th</sup> and had a late opening on Friday, February 12<sup>th</sup>. The library was also closed on Tuesday, February 16<sup>th</sup> due to heavy snow and had a delayed opening on Thursday, February 18<sup>th</sup>.
- a. We had to reach out to a local plowing/shoveling company for assistance. The city was dealing with bad roads throughout the city which meant our parking lot was not addressed as it should have been. We secured the services of Plants Plus for the removal of snow and ice from our parking lot and sidewalks during this weather event. Our recommendation is to contract with an outside vendor for this work for future winter weather.
5. Library Advocacy Day in Jeff City has been made virtual this year. The MLA Legislative Committee welcomed librarians from across the State via Zoom to discuss legislative priorities for Missouri Libraries and provided a crash course in how to approach legislators. Usually at this event we would make appointments to talk with our legislators. These meetings will also be made virtual. I will be reaching out to Rep Wallingford and Senator Rehder in the coming weeks.

**FRIENDS**

At their last meeting, the Friends decided to cancel the spring book sale.

The Friends will meet March 16th at 4:30. Emily volunteered to attend this meeting via ZOOM.

**NEXT MEETING**

Thursday, April 1st @ 7am via ZOOM

**ADJOURNMENT**

**Amy made motion to adjourn the meeting, seconded by John M. Meeting adjourned at 8:00 am.**