

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, June 29, 2023 @ 7am
Cape Girardeau Public Library

**CALL TO
ORDER**

John McGowan called the meeting to order at 7:00am.

ATTENDANCE

Present: Amy Trueblood, Jessica Hill, Rekha Patterson, Dave Diveley, Crystal Cerny, Stacy Lane, Red Redinger
Also present: Director Katie Earnhart, Linda Bailiff
Absent: Ed Thompson

MINUTES

Minutes from the May meetings were reviewed. **Red made a motion to approve the minutes, seconded by Jessica. Motion passed.** The special meeting minutes from June 2nd were reviewed. **Amy made a motion to approve these minutes, seconded by Jessica. Motion passed.**

**PUBLIC
COMMENTS**

Since their terms have ended, Red gave Amy and John a commemorative gift for their years of service to the library. Amy and John thanked the board.

**PRESIDENT'S
REPORT**

Election of 2023-2024 Officers:
President: Red Redinger
Vice-President: Jessica Hill
Secretary: Crystal Cerny
Treasurer: Ed Thompson

Dave made a motion to accept the Slate of Officers, seconded by Amy. Motion passed.

**DIRECTOR'S
REPORT**

1. Staff:
 1. Abigail (Abby) Sage has been hired to fill the open position in Youth Services vacated because of Alli Boyer's promotion. Abby is moving from Florida and will start at the library on July 5th.
2. Facilities Update:
 1. The Fire Department Connection (FDC) was replaced. Marmic was unable to install the new part from the outside, and we had to call in another contractor to provide access through an interior wall in the Genealogy room. An access panel was added to the Genealogy room in case a similar repair is needed in the future. In total, it cost us about \$4500 for this repair.
3. Missouri Evergreen Update:
 1. Data mapping and extraction have begun. Staff training is set for July 11-12th. The library will need to be closed all day on July 11th, half day on July 12th, and again on July 27th. The library will 'go live' with the new system on July 27th. Resource sharing with other libraries will not begin until August 28th.

**BUILDING &
GROUNDS
COMMITTEE**

Katie is working on a list of things the committee assigned her. Should know more in the Fall of this year.

**BYLAWS &
POLICY
COMMITTEE**

Amy reported that all the bylaws and policies are up to date. She also recommended to change the meeting time back to the third Thursday of each month.

**PUBLIC
RELATIONS**

An August meeting is planned.

**STRATEGIC
PLANNING
COMMITTEE**

None.

**NOMINATING
COMMITTEE**

None. Two new appointments have been made. Rekha was re-appointed.

**BUDGET &
PERSONNEL**

In the absence of Ed Thompson, Katie presented the proposed budget for 2023-2024.

**UNFINISHED
BUSINESS**

None

NEW BUSINESS

None

**FRIENDS
FOUNDATION**

The next Friends meeting will be July 18, 2023 @ 4pm. Red will attend.

At 7:32am Crystal made a motion, seconded by Amy to begin an Executive Session(s) [pursuant to RSMo. Sections 610.021(1), 610.021(2), and 610.021(3)] A roll call vote was taken. All board members present agreed. Katie and Linda were invited to join for the contract discussion and were excused for the personnel discussion.

A. Discussion of personnel matters and contracts

No action was taken in reference to possible contract issues.

A motion was made to adjust the Director's salary by moving funds from the Miscellaneous Expense line to the Salary expense line. A roll call vote was taken.

Yes votes by Cerny, Hill, Redinger, Trueblood, Lane & Patterson.

No votes by Diveley, McGowan.

Absent: Thompson

Motion passed.

ADJOURNMENT The closed session ended at 8:15am. **Red made a motion to move \$1,000 from the Miscellaneous expense line to the Salary expense line, and approval of the 2023/24 budget as amended. Stacy seconded the motion. Motion passed.**

NEXT MEETING Crystal made a motion to adjourn the meeting at 8:15am, seconded by Dave. Motion passed. Meeting adjourned.

Thursday, August 3rd, 2023 @7am

Recorder: Linda Bailiff