

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES  
Thursday, December 14, 2023 @ 7am  
Cape Girardeau Public Library

**CALL TO  
ORDER**

Red called the meeting to order at 7:05am.

**ATTENDANCE**

Present: Adam Criblez, Jessica Hill, Rekha Patterson, Dave Diveley, Stacy Lane, Red Redinger, Lauren Clark-Hill, Ed Thompson  
Also present: Director Katie Earnhart, Linda Bailiff  
Absent: Kathy Wolz

**MINUTES**

Minutes from the November board meeting, October 11<sup>th</sup> Policy and Bylaws Committee meeting, and the November 2<sup>nd</sup> and November 30<sup>th</sup> Board Retreats were reviewed. **Adam made a motion to approve all these minutes, seconded by Stacy. Motion passed.**

**PUBLIC  
COMMENTS**

Citizens attended the meeting, and the following five people made comments: Tom Blattel, Dave Clark, Laura McGinty, Martha Hamilton, and Adrienne Ross.

**PRESIDENT'S  
REPORT**

Red reminded everyone that beginning in January 2024, the board meetings will be held on the 4<sup>th</sup> Thursday of each month.

**DIRECTOR'S  
REPORT**

1. Staff Update:
  1. All library staff completed the necessary anti-harassment training via an online learning system, Kantola.
2. Library Services:
  1. The annual PLS (Public Library Survey) has been submitted to the State Library. The PLS is required to be eligible for state aid.
  2. The library received the first of two A&E payments for \$14,488.94.
3. Facilities Update:
  1. All 12 community room tables that were ordered have been received. They will replace damaged tables in the Oscar Hirsch Community Room. These tables were ordered through the Missouri Vocational Enterprise (Corrections Dept).
  2. A ballot box from the State Library has been secured. These are ballot boxes for elections, but libraries can use them as book return boxes. This box will be used as a temporary book return box during the Clark St construction project.
  3. Katie attended the MPLD meeting earlier this month where they talked about AI published books on Amazon, warning librarians to make sure they do not purchase these books.

**BUILDING &  
GROUNDS  
COMMITTEE**

None.

**BYLAWS &  
POLICY  
COMMITTEE**

None.

**BUDGET**

None

**PERSONNEL**

Stacy will call a meeting in January to discuss the staff review process.

**PUBLIC  
RELATIONS**

A meeting will be scheduled in January.

**STRATEGIC  
PLANNING  
COMMITTEE**

Will meet on December 20, 2023.

**UNFINISHED  
BUSINESS  
NEW BUSINESS**

None

**FRIENDS  
FOUNDATION**

Lauren attended the meeting, where they discussed the new financial management plan and the December membership renewal letter. The next meeting is Tuesday, January 16<sup>th</sup>. Dave or Ed will attend.

**ADJOURNMENT**

**Jessica made a motion to adjourn the meeting, seconded by Adam.** Motion passed. The meeting adjourned at 7:35 am.

**NEXT MEETING**

The next meeting will be on Thursday, January 25, 2024<sup>th</sup> @ 7am  
Cape Public Library

Recorder: Linda Bailiff