

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, July 28, 2024 @ 7am
Cape Girardeau Public Library

CALL TO ORDER

Jessica called the meeting to order at 7:00am.

ATTENDANCE

Present: Adam Criblez, Red Redinger, Kathy Wolz, Lenna Matukewicz, Alix Gasser, Ed Thompson, Lauren Clark Hill, Jessica Hill
Also present: Director Katie Earnhart and Linda Bailiff
Absent: Dave Diveley

MINUTES

The minutes from the Public Relations Committee and the board minutes from the June board meeting were reviewed. The attendance from the June board meeting has been amended to show that Ed Thompson was present. With this change, **Ed made a motion to approve the minutes, seconded by Adam. Motion passed.**

PUBLIC COMMENTS

None

PRESIDENT'S REPORT

New president Jessica Hill expressed excitement about the coming year. Committee assignments were confirmed. The annual Ethics Statement was signed by all physically present.

DIRECTOR'S REPORT

1. Staff:
 1. Jenna Lopez was promoted to a full-time position in Youth Services. Keaton Byars, an intern in the Adult Services department, has accepted an offer to fill Jenna's vacated position in the Youth department.
2. Security Gates:
 1. Our RFID security gates have been replaced and are fully operational again.
3. Fingerprinting Services:
 1. We are in the midst of the application process with TSA and the State of Missouri to offer fingerprinting services. We anticipate this service to be available in September 2024.
4. Lighting upgrades:
 1. All lighting upgrades supplied by the Ameren grant have been completed. There are a few fixtures remaining in the building that were not covered by the grant, and we will work to upgrade those as well.

Katie submitted the Cape Library annual report which can be found on the website.

**BUILDING &
GROUNDS
COMMITTEE**

In Dave's absence Katie informed the board of some masonry work that needs to be done to the outside sign and the outside of the building. Katie is currently taking quotes for the work.

**BYLAWS &
POLICY
COMMITTEE**

None. Kathy will set a meeting soon.

BUDGET

Katie presented the board with draft amendments to the 2023/2024 budget. After review, **Red made a motion to approve the amendments, seconded by Lauren. Motion passed.**

**PUBLIC
RELATIONS**

In addition to Jessica, former board members Stacy Lane and Amy Trueblood will also serve on this committee. Katie has been speaking with a financial advisor and he will make a presentation to the board on August 26th at noon via Zoom to save travel costs.

PERSONNEL

Jessica reported a grievance filed with the board by a former employee who was recently terminated. Per policy, a hearing was held, and the Personnel Committee wrote a response to this individual which upheld the decision of termination.

**STRATEGIC
PLANNING
COMMITTEE**

Jessica is in search of community members who would be interested in joining this committee.

**UNFINISHED
BUSINESS**

None

NEW BUSINESS

None

**FRIENDS
FOUNDATION**

The Friends met last week, and their annual report was submitted. Two new board members are Molly Sobotka and Stacy Lane. Since allowing the Community Foundation of the Ozarks to invest their funds, the returns are much greater.

The next Friends meeting is August 20th at 4pm. Lauren will attend.

ADJOURNMENT

Lauren made a motion to adjourn the meeting seconded by Ed. Meeting adjourned at 7:55 am.

NEXT MEETING

Next regular meeting is scheduled for August 22 at 7am.

