

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, August 22, 2024 @ 7am
Cape Girardeau Public Library

CALL TO ORDER

Jessica called the meeting to order at 7:00am.

ATTENDANCE

Present: Adam Criblez, Red Redinger, Kathy Wolz, Lenna Matukewicz, Alix Gasser, Ed Thompson, Lauren Clark Hill, Jessica Hill, Dave Diveley
Also present: Director Katie Earnhart and Linda Bailiff

MINUTES

The minutes from the Public Relations Committee and the board minutes from the July board meeting were reviewed. **Lauren made a motion to approve the minutes, seconded by Ed. Motion passed.**

PUBLIC COMMENTS

None

PRESIDENT'S REPORT

Jessica opened the Public Hearing on proposed tax rates for fiscal year ending June 30, 2025, at 7:01am. General Operating tax rate: 0.1681, Temporary Debt tax rate: 0.1500. Having no public comments, the Public Hearing closed at 7:03am. **Dave made a motion to accept the tax rates, as published seconded by Alix. Motion passed.**

DIRECTOR'S REPORT

1. Staff:
 1. Interviews are being held this week for the vacant position in User Services. We hope to have someone in place in mid-September.
 2. A job posting for the administrative assistance will be posted in late August.
2. Award Reception:
 1. We will hold a local reception to recognize our award. The reception will be held on October 3, 2024, from 4-7pm at the library. More details will be forthcoming.

The board reviewed two bids for the repair of the outside library sign and some tuck-pointing etcetera on the outside of the building. After review, the board will wait for at least one more bid for comparison. Another bid is expected within the next couple of weeks. No action taken.

BUILDING & GROUNDS COMMITTEE

None

BYLAWS & POLICY COMMITTEE

None

BUDGET

None

**PUBLIC
RELATIONS**

This committee, along is working on the reception that will be held October 3rd, 4-7pm at the library.

PERSONNEL

None

**STRATEGIC
PLANNING
COMMITTEE**

Jessica reported meeting with an EveryLibrary representative and Stacy Lane. There are a lot of free resources to help with tax initiatives, timeline planning, campaign literature and a landing page on our website. There is also board member training.

**UNFINISHED
BUSINESS**

None

NEW BUSINESS

Katie will send a doodle poll to set the date for the annual board retreat.

**FRIENDS
FOUNDATION**

The Friends met August 20th at 4pm. Lauren attended the meeting and reported the Friends will grant \$2,000 toward the October 3rd reception.

The next Friends meeting is September 17th at 4pm. Lena will attend.

ADJOURNMENT

Ed made a motion to adjourn the meeting seconded by Dave. Meeting adjourned at 7:32 am.

NEXT MEETING

The next meeting will be with a financial advisor (via ZOOM) on August 26th at noon in the Penzel conference room.

Next regular meeting is scheduled for September 26th at 7am.

Recorder: Linda Bailiff