

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, November 3, 2022 @ 7am
Cape Girardeau Public Library

**CALL TO
ORDER**

President John McGowan called the meeting to order at 7:00am.

ATTENDANCE

Present: Amy Trueblood, Jessica Hill, Dave Diveley, John McGowan, Red Redinger, Crystal Cerny, Stacy Lane, Rekha Patterson
Also present: Director Katie Earnhart, Linda Bailiff
Absent: John Voss

MINUTES

Minutes from the September meeting were reviewed. **Red made a motion to approve the minutes, seconded by Dave. Motion passed.**

**PUBLIC
COMMENTS**

Cape West Rotary is having an online auction.

**PRESIDENT'S
REPORT**

The staff thank-you event went well and was graciously received by staff. If you want to contribute, please contact Amy.

**DIRECTOR'S
REPORT**

1. Staff Update:
 1. Ryan Winkler applied and was hired as the new cataloger. This left his position in YS vacated. Erica Scott, longtime seasonal worker in YS, has stepped into that vacancy.
 2. Victoria Cattaneo has been hired as the Adult Services Programmer. Her first day is scheduled for November 14th.
 3. Bonnie Pickel submitted her two weeks' notice from her US position. Plans are underway to fill that role.
2. Building Update:
 1. Bathroom updates are in the works. The access panel has been received and we are on the contractor's schedule for replacement on the tile.
 2. We received an update about the fire access panel. Unfortunately, the panel is on backorder, and they don't expect to get it until next spring. The current unit will notify of a real fire, but we do have sporadic alerts going off from the failing panel.
 3. The couch in the River has been sent off for reupholstering. It will be out of the building for a couple of months. In the meantime, we have placed lounge chairs in the space temporarily.
3. Katie explained a proposed rule 15CSR 30-200.05 that would affect State Library funding. **Crystal made a motion to draft a letter from the Board of Trustees to the Secretary of State against this ruling. Stacy seconded the motion. Motion passed.** Katie will provide a template for this draft.
4. The library packet includes materials from Missouri Evergreen, an ILS company that could enhance services and save money. The board decided to create an Ad Hoc committee to review and make a recommendation to

the board by Dec 31, 2022. The committee is as follows: Chairman: Amy, Red, Dave, John M, Crystal. This committee will need to meet prior to the December 8th board meeting.

**BUILDING &
GROUNDS
COMMITTEE**

No report.

**BYLAWS &
POLICY
COMMITTEE**

Amy referred to Article VI, *Executive and other Committees* attached to the board packet which will split the *Budget and Personnel Committee* into two separate committees. **After review, Amy made a motion to approve, seconded by Crystal. Motion passed.**

**BUDGET &
PERSONNEL
COMMITTEE**

No report.

**PUBLIC
RELATIONS**

Jessica will call a meeting in January 2023.

**STRATEGIC
PLANNING
COMMITTEE**

The strategic plan will be visited soon.

**NOMINATING
COMMITTEE**

John M. and other board members have been talking to community members about serving on the board.

**UNFINISHED
BUSINESS**

None.

NEW BUSINESS

None.

**FRIENDS
FOUNDATION**

Red attended the Friends meeting where they decided on the book sale dates for 2023. The spring sale will be March 2-6th and the fall sale will be held Sept 7-10 (after Labor Day). Dave will attend the next meeting at 4pm on November 15th.

Crystal made a motion to go into closed session to discuss a personnel matter per RSMO 610.021(3) at 7:45 am. Dave seconded the motion.

Roll Call Vote was taken with each board member voting to go into closed session.

No action taken by the board.

ADJOURNMENT

Open Session – **Roll Call Vote taken with all members vote to return to open session. Red made a motion to adjourn, seconded by Crystal. Motion passed.** Meeting was adjourned at 7:47am.

NEXT MEETING

Thursday, December 8th @7am

Recorder: Linda Bailiff