

Posted 1/26/23  
9am

**Board Meeting**  
**Cape Girardeau Public Library Board of Trustees**  
**Thursday, February 2<sup>nd</sup>, 2023 @ 7 a.m.**  
**Cape Girardeau Public Library**

*Mission: The mission of the Cape Girardeau Public Library is to be the community's first choice for information gathering experiences through social interaction, programming, technology, and the written word for all ages.*

- I. Approval of minutes of the last meeting
- II. Public Comments - Individuals who wish to make comments must be first recognized by the President. Each speaker is allowed 3 minutes and they must sign in prior to the start of the meeting.
- III. President's Report
  - A. 2021-2022 Final Audit Report—Jeff Stroder, Beussink, Hey, Roe & Stroder
- IV. Director's Report
  - A. Financial report and monthly expenditures
  - B. Communications
    1. New Website Demo
- V. Committee Reports
  - A. Building and Grounds: Red Redinger, Chair
  - B. Bylaws and Policy: Amy Trueblood, Chair
    1. Personnel Manual: (ACTION ITEMS)
      - a) Social Media Policy: no changes just pulled employee wording into a separate policy. Library Social Media policy will be presented at a later meeting.
      - b) Attendance at Conferences: change recommended to clarify language about pay rates while at conferences.
      - c) Employee Code of Ethics: no changes recommended.
      - d) Parental Leave: Recommend change to increase paid leave time to 10 weeks, up from 6 weeks.
    2. Board Bylaws: (ACTION ITEM)
      - a) Public Communications with the Board: Recommend removal of Section 3D.
    3. Library Manual: (ACTION ITEMS)
      - a) Confidentiality of Patron Information, Freedom to Read, and Library Bill of Rights: no changes recommended.
      - b) Weapons Policy: No changes recommended.
    - C. Budget: TBD, Chair
    - D. Personnel: Stacy Lane, Chair
    - E. Public Relations: Jessica Hill, Chair
    - F. Strategic Planning: John McGowan, Chair
    - G. Nominating Committee: John McGowan, Chair
  - VI. Unfinished Business
  - VII. New Business

- VIII. Friends of the Cape Girardeau Public Library Foundation
  - A. Next meeting: Tuesday, February 21<sup>st</sup>, 4 p.m.
  - B. Book Sale March 2-5<sup>th</sup>
- IX. Adjournment
  - A. Next regular meeting: Thursday, March 2<sup>nd</sup>, 7 a.m.